

## **Holy Sepulcher Catholic School Uniform Policy**

The Holy Sepulcher Catholic School (HSCS) Uniform Policy outlined below reflects the Christian and academic atmosphere of our school. As such, we believe that HSCS students work best at school when they come dressed uniformly, neatly, and modestly.

*This Uniform Policy will apply to ALL students in grades Kindergarten through Eighth Grade.*

Please read through the following policy thoroughly – it is every parent and student’s responsibility to actively comply with the detailed requirements explained in this document.

Compliance with the Uniform Policy is important because:

- It identifies our students, their values and the expectations of our school;
- It promotes our belief that the pursuit of style or status distracts from the learning process, and, that...
- Modesty in appearance supports focus on academic and spiritual growth.

Full compliance can only be achieved through the cooperation of HSCS students, parents, faculty and administration.

### **Parental Support**

At HSCS, we believe that compliance with the Uniform Policy begins at *home*. Parents are ultimately responsible for what their children wear to school. In an effort to support each parent’s effort to dress their children appropriately according to the HSCS Uniform Policy, we have attempted to make the requirements clear and easy to follow.

Currently, the majority of requirements necessary to meet the HSCS Uniform Policy are in an easy to read table format - presented separately for girls and boys. An attempt has been made in this revision of the Uniform Policy to expand the requirements to encompass convenience and affordability issues, and account for comfort for all sizes and shapes in a variety of activities and weather conditions.

### **Administration and Faculty Support**

At HSCS, student attire should reflect pride in the person and in the school. Therefore, consistent monitoring practices by the administration and the faculty will ensure full compliance with the Uniform Policy. The administration and/or faculty reserve the right to determine the appropriateness of a student’s general appearance and compliance with the code. However, the administration and faculty should not be the “uniform police.” It is our expectation that every HSCS parent will be informed and educated about the Uniform Policy, and be prepared to apply the requirements to their

children's daily preparation for school.

Although we hope that the requirements are clear and easy to implement for our students and their families, we do recognize that on rare occasions individual needs will require individual attention. Please do not hesitate to contact the school administration in these instances.

The administration reserves the right to make modifications to the Uniform Policy after providing communication of those modifications at any time throughout the school year.

### **Non-Compliance Notices**

Students whose appearance is judged out of dress code by the administration or faculty will be subject to the disciplinary policies of the school, as follows:

For students in Grades K – 8<sup>th</sup>, the *first* uniform violation will be detailed in a letter to parents. The letter must be signed and returned by a parent/guardian. The *second* Uniform violation will result in a call to parents, requesting that a change of clothing be brought to school. The *third* violation will result in a parent/teacher/principal meeting for the student to discuss a plan for resolving the infractions.

### **Designated Uniform Suppliers**

Our designated uniform suppliers are Schoolbelles, Land's End and Callahan's. However, more basic uniform attire that meets the color or fit requirements of this policy may be purchased from other companies such as (but not limited to), JCPenney's, Target, Children's Place, Kohl's, etc. However, the official school plaid can only be purchased at Schoolbelles. A complete listing of acceptable uniforms is available at the Schoolbelles store, 4721 McKnight Road, Pittsburgh, PA 15237. All HSCS logo wear must be purchased through our local supplier Callahan's Embroidery or Land's End.

### **Emergency Clothing**

Every student is required to have a set of emergency clothes available in the classroom. The following should be placed in a plastic bag: an extra school uniform or any clothing which is considered proper "Physical Education Attire", change of underwear, pair of socks, and a washcloth or small towel.

### **Dress Down Days**

There are occasions when we will have dress down days throughout the year. These may be for student council, to raise money for a charity, for field day, etc.

While the students do not have to be in "uniform" on these days, they still have to be dressed appropriately. For example, pants cannot have holes. Shorts and skirts must

still be knee length, and shirts must cover appropriately and not include any inappropriate graphics or sayings. No tank tops and no t-shirts that are cut open on the sides. No leggings.

### **Uniform Chart for Boys Grades K – 8<sup>th</sup>**

<b>Description</b>	<b>Color</b>	<b>Style</b>
<b>Knit Polo Shirt</b>	<b>White, Navy, Red, Tan</b>	<b>Short Sleeve, Long Sleeve, *HSCS Logo Wear (Navy Required)</b>
<b>Oxford Shirt</b>	<b>White</b>	<b>Short Sleeve, Long Sleeve</b>
<b>Turtlenecks</b>	<b>White, Navy, Red</b>	<b>Fold over turtlenecks (to be worn under sweaters only)</b>
<b>Pants</b>	<b>Navy, Tan</b>	<b>Flat or Pleated Fronts. Cotton or Twill.</b>
<b>Shorts</b>	<b>Navy, Tan</b>	<b>Length must be at the student’s fingertips or below when arms are at their sides. (may be worn when weather permits, but not in the Winter Season or at Principal’s discretion)</b>
<b>Sweater</b>	<b>Navy, Red, White</b>	<b>Cardigan, V-Neck, Crewneck, Sweater-vest</b>
<b>Shoes</b>	<b>Black, Brown, Tan, White, Navy</b>	<b>Sturdy, rubber-soled Dress shoe (such as a lace-up oxford or slip-on loafer/boat shoe). Predominantly black or predominately white tennis shoes permitted. Shoelaces should be black or white.</b>
<b>Socks</b>	<b>Navy, Black, White, Tan</b>	<b>Solid color dress or crew socks</b>
<b>Belts 1<sup>st</sup>-8<sup>th</sup> grade only</b>	<b>Navy, Brown, Black</b>	<b>Must be worn with shorts and pants with belt loops. Solid colors with simple belt buckles only.</b>

*\*HSCS Logo Polo Shirts:* All boys must have one HSCS navy embroidered short sleeve polo shirt from Land’s End or Callahan’s. This polo shirt will be worn for Mass, field trips, assemblies, recognitions, and any other large group gathering.

### **HSCS Boys Uniform Wear General Guidelines**

**Shirts:** Shirts are to be tucked in at all times.

**Pants:** Corduroys, cargo pants, or “skinny” pants are NOT acceptable.

**Shorts:** Shorts may only be worn when weather permits but NOT in winter season. (Only the Principal can make exceptions to this policy.)

**Socks:** Peds, fashion or novelty socks are not permitted.

**Shoes:** No fashion or novelty style shoes are allowed during the school day. Specifically, boots, multi-colored tennis shoes, and sandals. Rain boots and snow boots are acceptable during inclement weather provided the student brings acceptable school shoes to wear during the school day.

**Sweatshirts:** Crew sweatshirts or zip-up fleece jacket (with or without logo) may be worn. Hooded sweatshirts/“hoodies” (Logo or Non-Logo) may NOT be worn as part of the daily uniform.

**Jewelry/Body Accessories:** a traditional watch and a small chain with cross or religious medal is acceptable. Permanent or Temporary tattoos, earrings, and bracelets (woven, rubber, metal, beaded) are not permitted.

**Hair/Hair Accessories:** Hair should be styled away or off the face and kept out of the eyes. Hair should be natural in color and must be kept at Uniform Collar length or higher.

### Uniform Chart for Girls Grades K – 8<sup>th</sup>

Description	Color	Style
Knit Polo Shirt	White, Navy, Red, Tan	Short Sleeve, Long Sleeve, *HSCS Logo Wear (Navy Required)
Blouse	White	Short Sleeve, Long Sleeve, Rounded Collar (Peter Pan)
Turtlenecks	White, Navy, Red	Fold over turtlenecks (to be worn under sweaters/jumpers only)
Pants	Navy, Tan	Flat or Pleated Fronts. Cotton or Twill.
Shorts	Navy, Tan	Length must be at the student’s fingertips or below when arms are at their sides. May be worn when weather permits – not in the Winter Season or at Principal’s discretion.
Jumper	Plaid, Navy, Tan	Should fall at the knee.
Skirts (Kick Pleat, Kilt or Skort)	Plaid, Navy, Tan	Should fall at the knee. Bike shorts are required to be worn under a skirt
Sweater	Navy, Red, White	Cardigan, V-Neck, Crewneck, Sweater-

		vest
Shoes	Black, Brown, Tan, White, Navy	Sturdy, rubber-soled dress shoe (such as an Oxford, Mary Jane, simple ballet flat). Predominantly black or predominately white tennis shoes. Shoelaces should be black or white.
Socks	Navy, White, Red, Tan	Solid color knee socks, crew socks or tights. Neutral hosiery is also acceptable
Belts	Navy, Brown, black	Must be worn with shorts and pants with belt loops. Solid colors with simple belt buckles only.

*\*HSCS Logo Polo Shirts:* All girls must have one HSCS navy embroidered short or long-sleeve polo shirt. This polo shirt will be worn for Mass, field trips, assemblies, recognitions, and any other large group gathering.

**HSCS Girls Uniform Wear General Guidelines**

**Skirts:** If a skirt (any style but culotte or skort) is worn – the student **must** wear black/blue/neutral color bike shorts under the skirt.

**Pants:** Stretch pants, yoga pants, hip huggers, flares, bell-bottoms, corduroys, cargo pants or “skinny” pants are NOT acceptable.

**Socks:** Peds, fashion or novelty socks are not permitted.

**Shoes:** No fashion or novelty style shoes are allowed during the school day. Specifically, sparkly shoes, slipper-style shoes, light-up sneakers, espadrilles, fashion boots, sandals, clogs, open-toe, or backless shoes are not permitted. Rain boots and snow boots are acceptable during inclement weather provided the student brings acceptable school shoes to wear during the school day.

**Sweatshirts:** Crew sweatshirts or zip-up fleece jacket (with or without logo) may be worn. Hooded sweatshirts/“hoodies” (Logo or Non-Logo) may NOT be worn as part of the daily uniform.

**Jewelry/Body Accessories:** Small, post-type (non-dangling) earrings, a traditional watch, and a small chain with cross or religious medals are acceptable. Bracelets (woven, rubber, metal, beaded) are *not* permitted. Tattoos (temporary or permanent) are not permitted.

**Hair/Hair Accessories:** Hair should be styled away or off the face, and kept out of the eyes. Hair accessories should be limited to brown, black or colors found in the Uniform. Hair should be natural in color.

**Makeup:** Light make-up, and conservative or natural-colored nail polish is acceptable on students in grade 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>.

**Physical Education Attire (Boys and Girls, K-8)**

*All Boys and Girls, grades K-8<sup>th</sup>* are to wear their gym uniform to school on their designated gym class days. Any color tennis shoe may be worn with the gym uniform ONLY. Shoes must be neat, clean and properly tied.

The table below details the only acceptable attire to be worn by students on Physical Education Days. Students are *not* permitted to wear gym clothes or shoes on any day other than their designated gym day.

<b>Sweatshirt</b>	<b>Navy</b>	<b>Crew or Fleece Zip-Up *HSCS Logo Wear- NO HOODIES</b>
<b>Gym Pants/Shorts</b>	<b>Navy</b>	<b>Solid Navy or *HSCS Logo Wear Sweatpants/Athletic Pants or Gym Shorts</b>
<b>Gym Shirt</b>	<b>Navy, White</b>	<b>Solid Navy or White T-Shirt (long or short sleeved), *HSCS Logo Wear Shirt, or Hornet's Challenge T-Shirt.</b>
<b>Shoes</b>	<b>Any</b>	<b>Tennis shoes</b>
<b>Socks</b>	<b>Navy, White</b>	<b>Crew socks or Peds.</b>

\*Parents can purchase a silk-screened, navy HSCS Logo gym shirt, sweatshirt, sweatpants, and shorts from Callahan's or Land's End throughout the school year.